

Huddersfield and District Family History Society.

Guide to registering as a user and posting a message on the Forum.

From the Forum page of the main website, click on the link that takes you to the Forum pages of the website.
From here you can read all the entries etc, but you cannot post any comments or new messages without first registering yourself.

To register as a new Forum user.

Click on [Register](#), this is located to the left of the screen, near the message, "This is not the Members Only area".

You need to enter the details as required to register.

Enter a user name, email, password, confirm password. These can be anything you want, but you will need to be able to remember them to log onto the Forum once you are registered. You are also asked to enter the code which is shown, this is for security reasons. You can also enter your own website address if you have one, and your own interests. Then click [Register](#), this is at the very bottom of the box.

Once you are registered as a Forum user.

Click on [log in](#), located at the top right of the screen.

You will then be shown a message saying "Logged in as ****" (this is the name you registered yourself as), you then know you are logged in.

To add a new message to the Forum.

Then click on any of the four titles on the bottom left,

[Family History Help](#)
[Local History Help](#)
[Surname Help](#)
[General requests](#)

This then opens up that section of threads or message strings. Scroll down to the bottom of the page and you will see [New Topic](#), click on this to post your new message.

Type in your message, you can preview or cancel the message at any point, but once you are happy with your message, click "[add message](#)".
Your message is now sent and will be posted once accepted.

To reply to a Forum entry,

Click on the one of the four titles where the entry is located,

[Family History Help](#)
[Local History Help](#)
[Surname Help](#)
[General requests](#)

Then click on the title of the original Forum entry,
Scroll down to the bottom of the page and you will see "[add post](#)", click on this to add your reply.

Type in your message, you can preview or cancel the reply at any point, but once you are happy with your reply, click "[add message](#)".
Your reply is now sent and will be posted once accepted.